

INDIAN INSTITUTE OF TECHNOLOGY DELHI

REGISTRATION PROCEDURE FOR 2016 ENTRY UG STUDENTS (SESSION 2016-17)

Arrangement of documents for submission during the Registration on 21st, 22nd & 23rd July 2016 as in order given below :

(VENUE FOR STEP 1 to 6: Room No.LH-121)

Step 1

FEE PAYMENT VERIFICATION

Show Receipt of Payment of Fee paid to JEE

Submit Demand Draft (in F/O Registrar IIT Delhi) of the balance amount or submit copy of online payment receipt. (not for SC/ST/PD students)

Show income certificate , ITR/Form 16 and get it stamped

Step 2

ALLOTMENT LETTER

Show original JEE Counselling Letter

Show branch and Institute allotment letter

Step 3

DOCUMENTS/CERTIFICATES VERIFICATION

Show original 12th Marks Sheet and submit one attested copy

Show original 12th Certificate and submit one attested copy

Show original 10th Marks Sheet and submit one attested copy

Show original 10th Certificate and submit one attested copy

Show original Caste Certificate and submit one attested copy

Step 4

FORMS SUBMISSION (Forms B-1, B-2 & B-3 are to be submitted in Hostels)

Form A – A printout of the form filled on-line and duly signed

Form C – Undertaking

Form F – Benevolent Fund Scheme Form

Form G – Insurance Scheme Form

Form H – Honour Code (1 signed copy)

Step 5

FORMS SUBMISSION

Form D – Parental Income statement

Form E – Income Certificate

Step 6

MEDICAL BOOK & REGISTRATION CARD

Submit: 1 Passport-size Photograph of self

Collect: Medical Booklet & Registration Card

Verify: Name in Hindi

Step 7

COLLECT PACKET CONTAINING THE FOLLOWING

Time Table (1st year)

Student Diary (BSW)

Students Counselling Service (SCS) brochure

Step 8

(VENUE for 8: Room No. LH-114)

PROVIDING DATA FOR PHOTO IDENTITY CARD