

To,
The Branch Manager,
State Bank of India
I.I.T. Hauz Khas,
Code No. 1077
New Delhi-16
Dear Sir,

ISSUANCE OF REPLACEMENT CARD

CARD NUMBER.....

ACCOUNT NUMBER.....

MOBILE NUMBER.....

1. I have Lost my CARD numberand
have requested contact centre on.....request.
you to Lock the Card. Ticket No.
2. My card has become defective due to wear and tear. I have
destroyed it.
Effectively (cut the magnetic strip in three pices.) please block it.
3. Please arrange to issue me a Replacement. The usual charges may
be recovered from my saving/current account.
4. After blocking the Card Ticket No.....has been
given to me by the card helpline.

Yours faithfully

(signature)

Name

Date

Address

.....