

Office of Dean, Student Affairs
Indian Institute of Technology Delhi
Application Form for Married Accommodation (On-Campus)

Date: _____

1. Name of Applicant (In Block Letters): _____
2. Entry No.: _____ b) Contact No.: _____
3. a) Department: _____ b) Name of Programme (Ph.D/M.Tech/MS(R)): _____
c) Full-time/Part-time: _____
4. a) Date of registration: _____ b) Duration of the Programme (years): _____
5. Name of Supervisor(s):
a) _____ Tel.No.: _____ Email: _____
b) _____ Tel.No.: _____ Email: _____
6. Type and source of scholarship (i.e. IIT/IRD/QIP, FIP Govt. Scholarship, Self-Financed): _____
7. Are you a sponsored candidate? If yes, give the name of your parent institution and source of fund

8. Present address: _____
9. Permanent address: _____
10. Details of family members who will be staying in the apartment with me:

SN	Name	Age (years)	Relationship	Profession	EmployerName, (Government/Private)
1					
2					
3					

Copies of following documents to be attached with the application (self-attested):

1. Institute Identity card.
2. Admission offer letter (Ph.D/M.Tech/MS(R))
3. Marriage Certificate.
4. ID proof of all members who will stay in the apartment

Terms of Married Accommodation Allotment:

- i. Applications which are not complete in all respects will be rejected.
- ii. Once an application is approved by Warden Nalanda/AD(HM), the student will be allotted a wait list (WL) number on the married scholars' accommodation list.
- iii. The allotment of apartment will be done on first come first serve basis. (Date and time stamp on e-mail to the caretaker will be considered for this purpose). Once an accommodation is allotted; the caretaker will inform the student about the same by e mail.
- iv. The student must shift into the allotted flat within 10 days of receiving the allotment offer. Failure to do so will lead to automatic cancellation of allotment offer. The student must make a fresh application if they want to be enrolled in the waiting list.
- v. The allotment of apartment is valid only till the date that the student is registered at the institute or the maximum duration of the program, whichever is earlier.
- vi. If any person is found staying in the apartment whose name does not appear in the list at 10 above, the allotment would be cancelled.
- vii. The institute reserves the right to withdraw the house allotment at any given time without according any reason.
- viii. None of the family members staying with the student must be claiming HRA as per the Govt. of India Rules

Declaration by Applicant

I have gone through the rules and regulations for allotment of married accommodation and I shall abide by those at all times. I also understand that I shall be allotted this accommodation for one semester at a time. Further extension of allotment shall be given only after I furnish the registration certificate at the beginning of each semester.

Applicant's signature:

Name: _____ Entry No.: _____ Email: _____
Mobile No.: _____ Date: _____

Endorsement by Department

This is to certify that Mr./Ms. _____ Entry No. _____ is a full-time registered student of _____ in the following category (Sponsored/QIP/UGC/Self finance).

Signature of Guide.....

Date

Signature of HOD.....

Date

The completed form duly signed by all concerned should be mailed to Caretaker Nalanda(caretakernalanda@admin.iitd.ac.in) and copied to Warden Nalanda (wdnmna@admin.iitd.ac.in)

For use of Caretaker

Name of Applicant: _____ Entry No.: _____

Duration of the Programme: _____ Date of registration: _____

Eligibility period for accommodation (as per date of registration) up to: _____

Approved: _____ WL No.: _____ Date: _____

Not approved (reason): _____

Caretaker Nalanda (signature):

Warden Nalanda (signature):

AD(HM) (signature):

Married Accommodation Charges#:

<u>S.No.</u>	<u>Budget Head</u>	<u>Amount (INR)</u>
1	BHM Security Deposit (onetime; refundable)	INR 15,000
2	BHM Admission (onetime; non-refundable)	INR 7,000
3	*Seat rent and amenities charges (per semester)	INR 10,500
4	Extension of stay after degree completion; for a maximum duration of 1 month (without messing)	INR 750/Day
5	A-type Apartments: Electricity/water bill (allotted on individual's name)	As per actual bill

**Note: The Hostel Seat Rent will be applicable as per entry year of students. For 2020-21 entry-year students, it is INR10,500/.*

Subject to revision as per BHM rules